|  |  |
| --- | --- |
| **Current Staffing Vacancies – October 2023** | **Appendix 4** |

**Posts held pending review**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| Deputy Chief Executive | Y | Filled October 2023, new employee to start in January 2024 |
| **Commercial and Property** |  |  |
| Director of Commercial and Property Services | Y | Filled October 2023, new employee to start in January 2024 |
|  |  |  |
| **Communities** |  |  |
| Sport Project Coordinator | N | A review of staffing across Sports Development is currently taking place. There are various temporary arrangements in place using different allocation grant funding. |
| Sport & Active Health Development Officer | N |
|  |  |
|  |  |  |
| **Policy and Governance** |  |  |
|  |  |  |
| **Customer and Digital** |  |  |
|  |  |  |

**Posts where the post-holder has been seconded:**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| Shared Health Protection Practitioner | Y |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Other Vacancies**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| **Communities** |  |  |
| Housing Options Team Leader | N | Recruitment process underway interviews being arranged |
| Duty Manager Leisure | N | Recruitment Process underway |
| Programme Delivery Co-ordinator | N | Recruitment complete awaiting references |
| Leisure Officer | N | Recruitment process underway |
| Active Health Coach | N | Recruitment Process underway |
|  |  |  |
| **Customer and Digital** |  |  |
| Customer Services Officers Level 3 | Y | Recruitment Process underway |
| Customer Services Officers Level 6 | Y | Recruitment Process underway |
| Customer Services Officers Level 7 | Y | Recruitment Process underway |
| ICT Apprentice x 2 | Y | Recruitment Process underway |
| Digitisation Officer | Y | Recruitment Process underway |
| ICT Technician x2 | Y | Recruitment Process underway |
| Senior Infrastructure Officer | Y | Recruitment Process underway |
| Business System Officer x 3 | Y | Recruitment Process underway |
|  |  |  |
| **Neighbourhoods** |  |  |
| Waste Services Manager | N | Recruitment Process Underway |
| Head of Neighbourhoods and Waste | N | Recruitment options being considered. |
|  |  |  |
| **Communications** |  |  |
| Senior Comms Officer | Y | Recruitment Process Underway |
| **Shared Assurance** |  |  |
|  |  |  |
| **Planning & Development** |  |  |
|  |  |  |
| **Policy & Governance** |  |  |
| Head of Transformation and Partnerships | Y | On hold |
|  |  |  |